



## Job Description

**Position:** Fleet Maintenance Technician

**Reporting:** Reports directly to the Director of Ops/Dispatch Manager

**Purpose:** The Fleet Maintenance Technician is responsible for ensuring the safe, reliable, and fully operational status of the Barnsco Texas fleet. This role uses advanced diesel and diagnostic expertise to identify troubleshoot, and repair issues that may delay deliveries, including inoperable lights, brake adjustments, air leaks, electrical problems, and engine faults. In addition to maintaining company vehicles, this position also performs repairs and preventive maintenance on forklifts, shop equipment, and other operational machinery to support efficient daily operations.

### **Duties and Responsibilities:**

- Repairing engines, clutches, and transmissions as needed
- Installing, replacing, and/or repairing refrigerants, ventilation systems, brakes, starters, alternators, batteries, etc. as needed.
- Operating equipment in accordance with all safety parameters
- Creating and entering data for work orders and checking sheets on work being performed to include posting of parts corresponding with fleet maintenance software
- Keeping the work area safe and clean
- Checking equipment, repair history and perform data input for system upgrades
- Performing preventative maintenance on all Barnsco commercial fleet vehicles to Department of Transportation specifications
- Performing preventative maintenance on all tractors to include changing the oil, checking the filters, grease all fittings, checking all hoses, visually inspect the engine, and tightening all bolts
- Performing preventative maintenance on all trailers, including lubing trailer joints, checking the doors, checking the exterior, and repairing the rivets and sides as needed
- Performing preventative maintenance on diesel, CNG, and commercial tractor-trailer trucks, gasoline service trucks, and vans
- Reviewing job orders and diagnose equipment to determine malfunctions and plan work procedures
- Use hand, power, and pneumatic tools and testing instruments to repair and maintain equipment and vehicles
- Examining protective guards and bolts and inspecting safety devices on trucks and trailers in order to adjust as needed. These repairs must be up to DOT/FMCSA standards
- Test-drive via ride along with a licensed CDL driver the repaired tractor-trailers, trucks, or service equipment in order to verify compliance with DOT/FMCSA specifications
- Performing internal DOT inspections on tractors and trailers before they are sent off for official state inspection to avoid the unit being returned for compliance-related repairs
- Perform other duties as required by DOO or Fleet Manager/Maintenance Manager.
- Monitor and address all noted deficiencies from Driver pre & post trip inspections

**Required Education & Experience:**

- High school diploma or GED required
- Minimum of 2 years of mechanical experience
- Ability to work a flexible schedule, including occasional evenings, weekends, and holidays
- Ability to perform effectively in a fast-paced, team-oriented environment
- Strong written and verbal communication skills
- Effective time management skills to meet standard repair timelines
- Strong analytical and problem-solving skills, including basic math proficiency
- Advanced working knowledge of Microsoft Office
- Ability to interpret written, verbal, and regulatory information and prepare reports and business correspondence
- Ability to communicate effectively with managers, clients, vendors, and the public

**Preferred Education & Experience:**

- ASE T5 Brake Certification is required
- Automotive Service Excellence (ASE) Certifications (T1-T8) are a plus but not required.
- CDL License not required but preferred
- Must have own basic essential tools (Specialty tools provided)

**Physical Demands**

The physical demands described here are representative of those required to successfully perform the essential functions of this position. Reasonable accommodation may be made for individuals with disabilities. While performing job duties, the employee is regularly required to stand, walk, bend, kneel, crouch, and climb in and around vehicles and equipment. Frequent use of hands and arms is required to handle tools, parts, and diagnostic equipment. The employee must regularly lift and move up to **50 pounds**, and occasionally up to **75 pounds** with assistance. Work may involve confined spaces, elevated areas, and extended periods of physical activity.

**Work Environment**

Work is primarily performed in a shop or garage environment with occasional outdoor duties in varying weather conditions. The role may involve exposure to noise, vibration, fumes, chemicals, moving mechanical parts, and uneven or confined spaces, requiring the use of appropriate PPE; reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**About Barnsco:**

Barnsco Texas, a member of the Kodiak Building Partners family, has been serving the concrete construction markets in Texas since 1984. We are a Texas-based company that offers rebar fabrication, full service post-tension, concrete construction supplies, and engineering services. Additionally, we provide equipment sales, rentals, and maintenance services.

At Barnsco Texas, our core values are at the heart of everything we do. We provide a unique environment that encourages individual growth and recognizes individual performance and hard work. Our management team is visible and accessible, ensuring effective communication. If you are seeking growth opportunities in a stable company, look no further than Barnsco Texas.

Please note that this job description does not imply that the listed duties are the only responsibilities of the employee(s) in this position. Employees will be expected to follow any other job-related instructions and perform any additional job-related duties as assigned by authorized personnel.

Barnsco Texas is an equal opportunity employer. We consider all candidates for employment, regardless of their race, color, sex, age, national origin, creed, disability, marital status, sexual orientation, or political affiliation.