



## Job Description

**Position:** Detailing Manager

**Reporting:** Reports directly to the Director of Operations

**Purpose:** The purpose of this role is to lead and manage BarnSCO Texas's detailing operations to ensure the timely, accurate, and cost-effective completion of rebar detailing projects. This position is responsible for overseeing both internal detailing staff and external vendors, maintaining compliance with industry standards, and fostering strong relationships with customers and project stakeholders. The role plays a critical part in upholding BarnSCO's commitment to quality, safety, customer service, and team development by driving operational excellence, continuous improvement, and alignment with the company's core values and culture.

### Duties and Responsibilities:

- Lead, support, and exemplify conduct aligned with BarnSCO's core values, vision, and culture.
- Assign detailing tasks to internal staff and external vendors to ensure timely, accurate, and cost-effective project completion.
- Monitor productivity and quality of all detailing work to ensure compliance with project specifications, safety standards, and customer expectations.
- Oversee and manage the relationship with external detailing vendors, ensuring high-quality deliverables, cost control, and timely invoicing.
- Serve as the primary liaison between detailing personnel and customers to maintain clear communication and proactively resolve any project issues or concerns.
- Review all contract modifications, change orders, and extras; collaborate with sales to ensure proper billing and customer notification.
- Investigate and resolve customer back-charges related to detailing issues; coordinate with sales and quality assurance to prevent recurrence.
- Administer performance evaluations, recommend salary adjustments, and support ongoing professional development for detailing personnel.
- Manage the full lifecycle of detailer recruitment: sourcing, interviewing, hiring, onboarding, and training.
- Stay up to date with technological advancements in rebar detailing (e.g., software tools, 3D modeling) and recommend process or equipment improvements.
- Ensure exemplary customer service by responding promptly and professionally to calls, meetings, and on-site requests.
- Foster a collaborative and constructive work environment by encouraging open communication and feedback across teams.
- Ensure accurate entry of orders and project data into business management system; generate project reports as required.
- Oversee the submission and tracking of drawings using the drawing management system.

- Maintain expert-level knowledge of industry standards including CRSI Manual of Standard Practice and applicable ACI codes.
- Lead complex or high-value rebar detailing projects independently, including coordination and conflict resolution with project stakeholders.
- Ensure team compliance with project deadlines, safety regulations, quality standards, and company attendance policies.
- Perform other duties and special assignments as directed by the Director of Operations.

#### **Required Education & Experience:**

- Vocational certificate in CAD design/drafting from an accredited institution **or** equivalent training and experience.
- Associate's degree (two-year technical degree) in engineering technology, drafting, or construction management. At least three years of experience as a supervisor of detailers.
- Minimum **5 years of experience** in rebar detailing or related industry roles.
- At least **3 years of experience** using Rebar CAD or other CAD-based detailing platforms (e.g., AutoCAD, Tekla Structures, ASA, Soule).
- Minimum **3 years of supervisory or team lead experience** in a detailing or construction environment.
- Proven experience in customer relationship management and resolving project-related issues or disputes.

#### **Skills and Knowledge:**

- Deep understanding of CRSI and ACI standards, rebar placement, fabrication, and constructability.
- Strong communication, leadership, and team development skills.
- Ability to read and interpret construction drawings, specifications, and contracts.
- Working knowledge of project management tools, business systems, and drawing tracking software.
- Familiarity with contract law, business operations, and human resource best practices.
- Strong time management, organizational, and problem-solving skills.
- Demonstrated ability to work both independently and collaboratively on large-scale projects.

#### **About Barnsco:**

Barnsco Texas, a member of the Kodiak Building Partners family, has been serving the concrete construction markets in Texas since 1984. We are a Texas-based company that offers rebar fabrication, full service post-tension, concrete construction supplies, and engineering services. Additionally, we provide equipment sales, rentals, and maintenance services.

At Barnsco Texas, our core values are at the heart of everything we do. We provide a unique environment that encourages individual growth and recognizes individual performance and hard work. Our management team is visible and accessible, ensuring effective communication. If you are seeking growth opportunities in a stable company, look no further than Barnsco Texas.

Please note that this job description does not imply that the listed duties are the only responsibilities of the employee(s) in this position. Employees will be expected to follow any other job-related instructions and perform any additional job-related duties as assigned by authorized personnel.

Barnsco Texas is an equal opportunity employer. We consider all candidates for employment, regardless of their race, color, sex, age, national origin, creed, disability, marital status, sexual orientation, or political affiliation.