Job Description

Position: Equipment Rental Inside Sales Representative

Reporting: Reports directly to the Equipment Sales Manager

Purpose: The Equipment Rental Inside Sales position is responsible for providing customer service by taking orders for Equipment Rental related products and ensuring a timely delivery or pick up. Must have the ability to communicate effectively and be able to address the customer's needs and concerns in a manner that is beneficial to Barnsco.

Duties and Responsibilities:

- Providing customers with product specifications and answering technical questions
- Preparing quotes for credit and cash customers
- Inputting rebar fabrication orders
- Handle all account needs for the Outside Sales Representatives
- Obtaining and confirming prices and freight cost
- Verifying product availability and status
- Processing customer sales transactions
- Setting up and maintaining cash customer accounts
- Communicating with inventory and purchasing team on products we stock
- Keeping the showroom neat and clean
- Perform other duties as required by Customer Service Supervisor

Required Education & Experience:

- 2+ years of customer service
- High School Diploma/GED required
- Demonstrates strong organizational skills
- Proficient in Microsoft Office Suite especially Excel and Outlook
- 1-3 years of experience in sales (Preferred)
- Strong communicator – both in person and on the phone
- Manages time efficiently
- Strong problem solver
- Bilingual – English/Spanish (Preferred)

About Barnsco:

Barnsco Texas, a member of the Kodiak Building Partners family, has been serving the concrete construction markets in Texas since 1984. We are a Texas-based company that offers rebar

fabrication, full service post-tension, concrete construction supplies, and engineering services. Additionally, we provide equipment sales, rentals, and maintenance services.

At Barnsco Texas, our core values are at the heart of everything we do. We provide a unique environment that encourages individual growth and recognizes individual performance and hard work. Our management team is visible and accessible, ensuring effective communication. If you are seeking growth opportunities in a stable company, look no further than Barnsco Texas.

Please note that this job description does not imply that the listed duties are the only responsibilities of the employee(s) in this position. Employees will be expected to follow any other job-related instructions and perform any additional job-related duties as assigned by authorized personnel.

Barnsco Texas is an equal opportunity employer. We consider all candidates for employment, regardless of their race, color, sex, age, national original, creed, disability, marital status, sexual orientation, or political affiliation.